

REPORT REFERENCE NO.	DSFRA/14/12
MEETING	DEVON & SOMERSET FIRE & RESCUE AUTHORITY
DATE OF MEETING	30 JULY 2014
SUBJECT OF REPORT	AUTHORITY CALENDAR OF MEETINGS 2014-15 AND APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES
LEAD OFFICER	Clerk to the Authority
RECOMMENDATIONS	<p>(a) <i>that the revisions to the Calendar of Meetings 2014-15 as set out in paragraph 1.1 of this report be approved;</i></p> <p>(b) <i>that appointments be made to the Committee vacancies indicated in paragraph 2.1, the term of office to be until the Authority's Annual Meeting in 2015;</i></p> <p>(c) <i>that the Authority appoints to the second place on the Local Government Association Fire Commission, to take effect from September of 2014 until the Authority Annual Meeting in 2015.</i></p>
EXECUTIVE SUMMARY	<p>This report sets out additional dates for inclusion in the Authority's Calendar of Meetings 2014-15, omitted in error when the matter was initially considered at the Annual Meeting on 29 May 2014.</p> <p>The report also identifies:</p> <ul style="list-style-type: none"> • outstanding vacancies on Authority Committees; and • an increase for the Authority, with effect from September 2014, of the number of places to which it can appoint on the Local Government Association Fire Commission <p>and invites the Authority to make appointments, in accordance with its Standing Orders where appropriate, the term of office to be until the Authority's Annual Meeting in May 2015.</p>
RESOURCE IMPLICATIONS	Nil.
EQUALITY RISKS AND BENEFITS ANALYSIS (ERBA)	The contents of this report are considered compatible with equalities and Human Rights legislation.
APPENDICES	Nil.
LIST OF BACKGROUND PAPERS	Draft Calendar of Meetings 2014-15 and Schedule of Appointments to Committees, Outside Bodies etc – both submitted to the Authority Annual Meeting on 29 May 2014.

1. CALENDAR OF MEETINGS 2014-15

1.1 At its Annual Meeting on 29 May 2014 the Authority approved a Calendar of Meetings for the 2014/15 Municipal Year (up to June 2015) (Minute DSFRA/6 refers). It has subsequently come to light, however, that several Committee dates in Cycle 3 (November 2014) were omitted in error from the draft Calendar submitted to the Annual Meeting. These Committee dates are as follows:

- 10.00hours, Thursday 6 November 2014 – Commercial Services Committee;
- 14.00hours, Thursday 20 November 2014 – Resources Committee;
- 10.00hours, Monday 24 November 2014 – Audit & Performance Review Committee; and
- 10.00hours, Wednesday 26 November 2014 - Human Resources Management & Development Committee.

1.2 Members have previously been advised of this admission and the Authority is now asked to confirm the above dates for inclusion into its Calendar of Meetings for 2014-14.

2. APPOINTMENTS TO COMMITTEES

2.1 Following the Annual Meeting in May, there are still a number of vacancies remaining to be filled on Committees as follows:

- Audit & Performance Review Committee – 1 vacancy (indicative appointment – Plymouth City Council Labour appointee to the Authority);
- Commercial Services Committee – 1 vacancy (indicative appointment – Conservative Member);
- Determinations and Dispensations Committee – 1 vacancy (indicative appointment - Plymouth City Council Labour appointee to the Authority); and
- Resources Committee – 1 vacancy (indicative appointment - Plymouth City Council Labour appointee to the Authority).

2.2 The Authority is invited to make appointments to the above vacancies in accordance with the provisions of its Standing Orders, the term of office to be until the Authority's Annual Meeting in 2015.

3. APPOINTMENT TO ADDITIONAL PLACE ON THE LOCAL GOVERNMENT ASSOCIATION FIRE COMMISSION

3.1 The Local Government Association has undertaken a review of its governance arrangements including updating the population figures on which, amongst other things, membership of its Fire Commission is based. As a result of this, the Devon & Somerset Fire & Rescue Authority has received an increase of one place on the Commission to which it is entitled to appoint, with effect from September 2014.

3.2 The Authority has already appointed the Chairman to one of the places at its Annual Meeting in May (Minute DSFRA/5 refers) and is now invited to appoint to the second place, to take effect from September 2014 until the Annual Meeting of the Authority in 2015.

MIKE PEARSON
Clerk to the Authority